

OLGA A. BELOGOLOVA

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EXPERIENCE

- National Journal Group. Energy and Environment Policy Staff Reporter 08/2010-present
- Report on energy and environment policy and how it affects domestic/international politics and economics
 - Manage bi-monthly Energy and Environment Insider Poll, corresponding regularly with experts, policy advocates and decision makers to get the pulse on where domestic energy policy is headed
 - Manage and produce Energy Need-to-Know Memo, which goes out to over 4000 Washington insiders daily
 - Contribute to The Atlantic as well as National Journal Magazine and Almanac
- Encore Magazine. West Coast Editor 06/2009-08/2010
- Wrote articles and develop ideas about performing arts and culture for Encore's Los Angeles website, coordinating with local PR and theatre companies
 - Maintained Twitter, Facebook, YouTube Channels for Encore Mag LA edition
 - Managed interns and freelance writers, creating editorial calendar and copy-editing all submitted work
- Freelance Editor, Blogger, Writer (Self-Employed) 04/2007-08/2010
- Top 5 Finalist (2010) in MySpace Journal contest; competed to cover the World Economic Forum in Davos.
 - Pro-Blogger for UniversityChic.com: wrote and developed story ideas for the website; work on SEO
 - Author: Wrote two chapters for the book – U Chic: The College Girl's Guide to Everything, out in April 2009
- Embassy of Jordan: Sixty Years of Friendship Press Trip 2009 5/2009-6/2009
- One of ten students nominated from the top journalism schools in the United States
 - Selected for the trip to explore US-Jordan bilateral relations and Jordan's international role
 - Wrote a blog, detailing the experience of the trip: <http://abroadinamman.wordpress.com/>
- Boston Magazine. Boston, MA. Editorial Intern 9/2008-12/2008
- Worked one-on-one with Food Editor, writing, fact checking, and researching features and spreads
- Churm Media, Inc. Newport Beach, CA. Editorial Intern 05/2008-08/2008
- OC Family Magazine, IE Family Magazine, OC Menus, Southland Golf Magazine and OC Metro Business Magazine
- Wrote, copyedited, and fact checked news/review stories for all magazines
 - Assisted OC Family Editor in Chief in absence of Editorial Assistant, researching and developing story ideas
 - Created, edited and uploaded web content for all of the magazines
- Cherwell: Independent student weekly at the University of Oxford. Oxford, UK. Sub Editor 01/2008-03/2008
- Edited copy, proofread layouts, and cut stories in Adobe InDesign
- GGS Book Services. New York, NY. Freelance Book 06/2007-08/2007
- Edited ancillary content, proofs, and manuscripts for Spanish Reading textbooks; Wrote end of chapter questions for Science textbooks
- WorldMusic/CRASHarts. Cambridge, MA. Marketing intern 01/2007-05/2007
- Wrote and edited press releases, brochures, direct mail campaigns and program notes for events
 - Community outreach research
- PIMCO, Department of Communications. Newport Beach, CA. Communications Intern 06/2005-08/2005
- Copy edited newsletters, marketing, and advertising for company products
 - Graphic design and photo editing projects for company clients

EDUCATION

- Boston University. Boston, MA B.S./B.A. May 2009
- College of Communication, Magazine Journalism Major (B.S.), Cum Laude
- College of Arts and Sciences, Western European Studies Major (B.A.)
- Four-year University Scholar merit scholarship, GPA 3.4, Dean's List
- Oxford University, St. Anne's College. Oxford, United Kingdom Spring 2008
- Boston University Honours Studies Programme

SKILLS AND LEADERSHIP

- Fluent in Russian and French, proficient in Italian, Hebrew, and Latin
- Proficient with QuarkXPress, Adobe Photoshop, InDesign and FrameMaker, Visio, Microsoft Office, Publisher, Mac OS X
- Proficient with Web publishing tools (content management systems, blog software, SEO) and major social media platforms such as Facebook, MySpace, WordPress, Flickr, and Twitter; proficient with Nexis and database software
- Vice President and Public Relations Officer of Boston University Synchronized Swimming Team